

JOB SERVICES AUSTRALIA

Job Services Australia is the Australian Governments national employment services which works to the needs of the individual. The Australian Government launched Job Services Australia on 1 July 2009 with the aim of increasing employment participation, building skills in demand and helping individual job seekers, particularly disadvantaged job seekers, find sustainable employment.

To find your local Job Services Provider visit:

<http://www.deewr.gov.au/Employment/JSA/EmploymentServices/Pages/serviceProviders.aspx>

GROUP TRAINING ORGANISATIONS

Group Training Organisations (GTOs) offer you expert advice and assistance to find the right apprenticeship or traineeship.

- GTOs employ around 35,000 apprentices and trainees throughout Australia so you have access to the largest employer network of apprentices and trainees.
- GTOs are active in most industries – automotive, construction, electrical, plumbing, engineering, horticulture, community services, retail, hospitality, business administration and more.
- GTOs can organise apprenticeships and traineeships wherever you are, in both city and regional areas in all states and territories
- GTOs place apprentices and trainees with a range of small and large host businesses who provide on the job training so with a GTO you have more choice and opportunities.
- GTOs ensure you receive all your entitlements and they monitor your progress, offering support as you need it.

Contact Information for Group Training Organisations in the Northern Territory:

AFL SportsReady , TIO Stadium, Abala Road, Marrara	(08) 8945 2224
Aboriginal Employment Strategy , 73 Todd Street Mall, Alice Springs	(08) 8950 2300
Apprenticeships Australia Pty Ltd , Unit 7, 42 Toupein Road, Yarrowonga NT 0830	(08) 89303200
Electro Group Apprentices , 51 Berwick Street, Fortitude Valley QLD 4006	(07) 3852 2822
GTNT 38 Woods Street, Darwin 19 Hartley Street, Alice Springs 19 Second Street, Katherine Westal Street, Nhulunbuy	(08) 8941 2112 (08) 8953 2622 (08) 8971 1688 (08) 8987 3473
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Tiwi Islands Training & Employment Board , Lot 2162 – Armidale Street, Stuart Park	(08) 8941 5988

For information on wages and employment arrangements contact our Industrial Relations helpline at irhelpline@aacnt.com.au or phone 1300 302 675

For any other information visit www.australianapprenticeshipsnt.com.au or contact 1300 137 130

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1300 137 130

ABN 50 009 648 337

Alice Springs

Phone: 08 8953 3311
 Fax: 08 8953 4090
 Email: alice@aacnt.com.au

19 Hartley Street Alice Springs NT 0800
 GPO Box 3049 Darwin NT 0801

FIVE STEPS TO FINDING AN AUSTRALIAN APPRENTICESHIP

Step One

Decide on which career path best suits you.

- Visit www.aapathways.com.au for some hints on what you may like depending on your interests / hobbies or favourite subjects at school.
- Head to the Australian Apprenticeships Training Information Service for job descriptions and training summaries for all available qualifications at www.aatinfo.com.au
- Search for what is available in the NT at www.apprenticeships.nt.gov.au
- Discuss some options with your Careers Advisors, friends and family

Step Two

Make sure your resume is up to date. Information to include on resume:

- Your contact details
- Your school studies, achievements and work experience
- Your interests, skills and career goals
- The website www.jobguide.deewr.gov.au/ has some other great tips for application and resume writing

Step Three

Find an employer who is prepared to train and employ you:

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